



**ALBAY ELECTRIC COOPERATIVE, INC.**  
W. Vinzon Street, Albay District, Legazpi City  
Email Address: [bac.alecoinc@gmail.com](mailto:bac.alecoinc@gmail.com)

**INVITATION TO APPLY FOR ELIGIBILITY AND TO BID**  
**IAEB NO. 2025-003**

1. The Albay Electric Cooperative, Inc. (ALECO), through its Bids and Awards Committee (BAC), invites bids for the following projects:

Lot	PROJECT	SOURCE OF FUND	APPROVED BUDGET FOR THE CONTRACT (ABC)	BIDDING DOCS FEE (PHP)
1	Purchase of Conductors for Operations and Maintenance of Distribution Lines	RFSC	15,690,970.00	25,000.00
2	Oustourcing of Manpower Services for Massive Change Meter Activity for Average Billed Accounts	General Fund	3,826,000.00	5,000.00
3	Purchase of kWh Meters for Residential Accounts	RFSC	24,000,000.00	25,000.00
4	Purchase of Line Hardware for Buffer Stock for Operations (Contingency)		19,601,670.00	25,000.00
5	Purchase of Line Hardware and Materials as Buffer Stock for Emergencies/Calamities	Buffer Fund	8,964,919.50	10,000.00

2. The schedule of key procurement activities for the above are as follows:

ACTIVITY	DATE	TIME	PLACE
Advertisement/Posting of Invitation to Bid	July 7, 2025		
Issuance of Bidding Documents	July 7, 2025 to July 27, 2025	8:00 AM to 5:00 PM	Conference Room, ALECO Main Office, W. Vinzon St., Legazpi City
	July 28, 2025	8:00 AM to 12:59 NN	
Pre-Bid Conference	July 16, 2025	1:30 PM	Boardroom ALECO Main Office, W. Vinzon St., Legazpi City
Deadline of Submission of Bids	July 28, 2025	12:59 PM	
Bid Opening	July 28, 2025	1:00PM	

3. Bidders are allowed to bid for more than one (1) lot.
4. Bidding will be conducted through open competitive bidding procedures using a non- discretionary "pass/fail" criterion for eligibility check, examination, and evaluation of bids and post qualification based on NEA's Procurement Guidelines and Simplified Bidding procedures for Electric Cooperatives (IRR of RA 10531).
5. Only bidders who are able to secure a copy of Bidding Documents from the BAC Secretariat before 1:30 PM on the schedule Pre-Bid Conference shall be allowed to join the said activity.
6. Prospective bidders who could not attend the Pre-Bid Conference (date, time and place stated above) may still buy bid documents and join the bidding but queries after Pre-Bid Conference will no longer be entertained.
7. Bid proposals must be VAT inclusive. Sealed Eligibility Requirements, Technical, and Financial Envelopes must be submitted to the BAC Secretariat at the address given below, ON or BEFORE the scheduled Bid Opening (Monday, July 28, 2025) until 12:59 PM, during which said envelopes for eligibility requirements and proposal for the respective lots will be opened and read in the presence of the bidder's representative. Late bids shall not be accepted.
8. All bids submitted must be accompanied by a bid security, in cash/cashier's check/manager's check issued by a universal/commercial bank. This bid security shall be valid for at least one hundred twenty (120) days, starting from the date of the opening.
9. The Albay Electric Cooperative, Inc. (ALECO) hereby reserves the right to reject any and all bids, to award in whole or in part, declare a failure of bidding, or not to award the contract without disclosing any reason, to waive minor defects or infirmities therein, and to accept such bids as may be deemed advantageous to ALECO.
10. For further information, please refer to:

Mayla Z. Renevira  
BAC Secretariat  
Albay Electric Cooperative, Inc.  
W. Vinzon St., Albay District, Legazpi City  
09471732000  
[bac.alecoinc@gmail.com](mailto:bac.alecoinc@gmail.com)

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09478404696  
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**Date of Issue: July 1, 2025**

**(SGD) HAYSLI I. LUCILO**  
BAC Chairman

Noted by:

**(SGD) ENGR. WILFREDO O. BUCSIT**  
Acting General Manager